

Saxony Hall, Jane Austen, Chute Boardroom and other Meeting Rooms

Day Delegate Package

(Room Hire and Service included)

The perfect package for all day meetings includes the following:

- ✓ Dedicated Conference Coordinator to meet, greet and aid smooth running of your event
- ✓ Welcome tea/coffee and biscuits
- ✓ Mid-morning tea/coffee and biscuits
- ✓ Two-course finger buffet lunch with coffee and tea
- ✓ Afternoon tea/coffee and biscuits
- ✓ Room set up as you require
- ✓ Conference pads and pencils
- ✓ Flipchart with pad and pens
- ✓ Overhead projector and screen
- ✓ Lectern
- ✓ Laptop and data projector
- ✓ Natural daylight
- ✓ 3m square screen, stage area, dais, PA and lighting system in Saxony Hall
- ✓ Wi-Fi access in all rooms
- ✓ Penderail in Jane Austen and Chute Boardroom
- ✓ Mineral water
- ✓ Facilitator's toolkit
- ✓ Signposting, with your event title, to direct delegates to meeting room / registration area and parking
- ✓ Free car parking

From £25.95 per person per day for Saxony Hall or Jane Austen

From £21.65 per person per day for our Boardrooms

Allowing for seasonal change and product availability, some items are subject to change and may be substituted for an item of equal quality. All prices include VAT and are correct at time of printing.

Please note The Wessex Conference Centre cannot guarantee that all products are free from nuts or nut traces or that fish courses are free from bones.

Residential Delegate Package

(24 hour)

In addition to the Day Delegate Package the Residential Delegate Package also includes:

Three-course Dinner with Coffee
Overnight ensuite accommodation
Full English Breakfast

From £72.50 per person per day

Alternative Conference Menus

(Buffet included in Saxony Hall, Jane Austen, Chute Boardroom and other Meeting Rooms Day Delegate Packages)

Sparsholt Finger Buffet

- ✓ Assorted Bridge Rolls (v)
- ✓ Mini Roast Potatoes
- ✓ Mediterranean Bruschetta (v)
- ✓ Mini Quiche Selection (v)
- ✓ Scampi
- ✓ Breaded Garlic Mushrooms (v)
- ✓ Mini Chicken Salsa Wraps
- ✓ Fruit Juice
- ✓ Fresh Fruit and Cake Selection
- ✓ Coffee or Speciality Tea

Other Menus

(prices on application)

- ✓ Continental breakfast
- ✓ Full English breakfast
- ✓ Working lunch
- ✓ Ploughman's lunch
- ✓ Afternoon tea
- ✓ Cream tea
- ✓ Summer grills
- ✓ BBQ
- ✓ Hog Roast

Wine can be arranged with your lunch, please ask to see our wine list.



Conference Facilities




Room Hire

Charges include one of each of the following : data projector, laptop, one flipchart and pad and an OHP and screen.

Half Day Delegate Package (4 hour)

A flexible package that gives you the service and facilities of the Day Delegate Package – but for just 4 hours. Lunch is available on request and there will be an additional charge – please see menu options.

Boardrooms

Boardrooms are available for hire at the special rate of £25.00 per 2 hour session.

Halls Accommodation

In addition to Westley Court, we offer purpose-built accommodation during the Easter and summer vacations. There are a total of 276 single and en suite bedrooms, 12 twin en suite bedrooms and 72 standard single bedrooms.

2009 Vacation Dates

Easter: Monday 6th – Friday 17th April 2009
Summer: Saturday 27th June -6th September 2009

Westley Court, Saxony and Jane Austen are available for Exhibitions.
Price on application.

Tailored packages to suit your needs and budget

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Westley Court

Day Delegate Package

(Room Hire and Service included)

The perfect package for all day meetings includes the following:

- ✓ A dedicated Conference Coordinator to plan, meet and greet your delegates / guests and generally ensure the smooth running of your event on the day
- ✓ Exclusive use of Westley Court
- ✓ Unlimited speciality teas and coffee and biscuits on arrival, mid-morning pastries and afternoon cakes
- ✓ Choice of hot or cold buffet lunch with tea and coffee
- ✓ Main conference room with audio visual equipment including PA system with lectern control for lights and back projection for slide, video/DVD and computer presentations, overhead projector and screen

✓ All audio visual equipment is included in the day and 24 hour delegate rates

- ✓ Room hire is included in all day delegate packages
- ✓ Use of two syndicate rooms
- ✓ Room set up as you require
- ✓ Easy access for delegates / guests with reduced mobility
- ✓ Natural daylight and air-conditioning
- ✓ Conference pads and pencils
- ✓ Conference supplies including flipchart, marker pens, bottles of mineral water, mints and tent cards
- ✓ Microphone with loop system
- ✓ Wi-Fi access
- ✓ Facilitator's toolkit
- ✓ Signposting, with your event title, to direct delegates to meeting room / registration area
- ✓ Dedicated car parking area next to Westley Court
- ✓ There are no hidden charges; the price quoted is the price you pay

From £36.15 per person per day
Two additional syndicate rooms are available at £100 per room per day

Residential Delegate Package

(24 hour)

Includes all elements of Day Delegate package; the Residential Delegate Package also includes:

- ✓ Three-course dinner with coffee
- ✓ Accommodation in en suite bedroom with colour television, tea/coffee making facilities, hair dryer and direct dial telephone
- ✓ Full English breakfast in Cobbett's Private Dining Room

From £110.00 per person per day

Westley Court - Sample Conference Buffet Menus

(Served with Orange Juice)

Cobbett's Finger Buffet

- ✓ Selection of Open Rolls (v)
- ✓ Thai Glazed Chicken Wings
- ✓ Mini Pastry Tartlet filled with Flaked Salmon and Cream Cheese, Chive Garnish
- ✓ Cherry Tomato, Feta and Olive Kebabs (v)
- ✓ Breaded Garlic and Parsley Mushrooms (v)
- ✓ Brie and Strawberry Skewers (v)
- ✓ Mini Indian Savoury Selection (v)
- ✓ Black Pepper Battered Potato Skins (v)
- ✓ Mini Roasted Potatoes (v)
- ✓ Tiger Prawn Tempura with Soy Sauce
- ✓ Italian Chocolate Fondant
- ✓ Fresh Fruit or Yoghurt Selection
- ✓ Coffee / Speciality Teas

Westley Full Buffet

- ✓ Roast Fore Rib of Beef with Horseradish Sauce
- ✓ Asparagus and Cream Cheese Wraps (v)
- ✓ Individual Homemade Mushroom Quiche (v)
- ✓ Chilli Tiger Prawn Skewers
- ✓ Chicken Fillet and Pepper Kebabs
- ✓ Baby Jacket Potatoes with fillings (v)
- ✓ Selection of Seasonal Salads
- ✓ Passion Fruit Bavarois with Chantilly Cream
- ✓ Fresh Fruit or Yoghurt Selection
- ✓ Coffee / Speciality Teas



Hot Fork Buffet Menus

Minimum number 30 - choose of one meat/fish option and one vegetarian option
Above 40 covers - choice of two meat/fish options and one vegetarian option

- ✓ Lemon glazed Chicken strips with Roasted Vegetables
- ✓ Beef Madras served with Rice, Poppodum and Side Dishes
- ✓ Sautéd Lambs' Liver and Bacon with Onions, Champ Potatoes and Red Wine Glaze
- ✓ Seafood Pasta in Tomato and Garlic Sauce with Scallops, Mussels and Parmesan Cheese
- ✓ Pork Meatballs with Tagliatelle served in a creamy Garlic Herb Sauce
- ✓ Mixed Mushroom, Leek and Pinenut Pancakes served with a Watercress and Gruyere Cheese Sauce (v)
- ✓ Pasta don Alfredo sprinkled with Fresh Parmesan served with Julienne of Vegetables in a light Nutmeg Sauce (v)

- ✓ Sweet and Sour Vegetables with Quorn Pieces and Egg Fried Rice (v)
- ✓ All the above served with Garlic and Herb Bread
- ✓ Medley of Fresh Vegetables and Green Salad
- ✓ Dessert of the Day
- ✓ Fresh Fruit or Yoghurt Selection
- ✓ Coffee / Speciality Teas

(v) – suitable for vegetarians

Wine can be arranged with your lunch, please ask to see our wine list